

Pre Bid Clarifications for Tender for Catering and Hospitality Services

Ref: ICTS/TIFR/SER/W-13/2016

Purchase

Stores

Meeting held on 17 March 2017

Attended by:

M/s Rao Ideal Solutions M/s. Vassi Hospitality Pvt. Ltd.

M/s. Nandi Hospitality Services Pvt. Ltd.

M/s. Carewell Services M/s. Industrial Caterers

M/s. Kanaka Food Management Services

ICTS Representatives: Mr. Abhijit De Mrs. Rajalakshmi S

Mr. Mahindra V

retained by the agency. The institute has a billing software and system, to gen daily and monthly reports, which should be submitted to the Centre. The staff provided with e-wallet system, the billed amount can be claimed from the cen a weekly or fortnightly basis. 2 Usage of ICTS associates of the cafeteria. Application of subsidies, if any. 3 Minimum guarantees for each service and weekday – across participants, associates, contract staffs etc. 4 Minimum guarantees for banquet orders on a monthly basis. 4 Minimum guarantees for banquet orders on a monthly basis. 5 Scope of room services. 6 Scope of room services. Nii. However dinner may have to be set aside at guest house for visitors arriving beyond canteen hours, with prior intimation. Cuttlery, Crockery and service-ware shall be provided by the Centre for regular canteen and day workers canteen. The agency has to arrange the same for processing and day workers canteen. The agency has to arrange the same for processing and day workers canteen. The agency has to arrange the same for processing function that contract tenure. 8 Scope of services to contract staff —menu, rates, subsidies, count guarantees etc. 9 Consideration of inflation on materials and wages within the contract tenure. 10 Consideration for a minimum service charge per month for services, irrespective of scope delivery. 11 Specifications for deployment of personnel — count inclusive. 12 Accommodation scope for Staffs. Accommodation will not be considered during the contract period. However, extrems variations will be provided by the Centre. However, the Centre can a finding rented accommodation around the campus. 12 Accommodation scope for Staffs. Accommodation will not be provided by the Centre. However, the centre can a finding rented accommodation around the campus. 13 Scope of dish wash and other house keeping services. 14 Which VDA rates should be considered while quoting? The current wage rates wef 19/01/2017 shall be considered for the quote. T quotes will be brought	SI No	Query	Clarification
subsidies, if any. Service at the day workers canteen is at subsidised rates. The subsidy amount mentioned in the tender can be claimed from the centre on submission of cou collected from the day workers. Minimum guarantees for each service and weekday—across participants, associates, contract staffs etc. Minimum guarantees for banquet orders on a monthly basis. Scope of roam services. Scope of roam services. Nii. However dinner may have to be set aside at guest house for visitors arrivin beyond canteen hours, with prior intimation. Cutlery, Crockery and service-ware shall be provided by the Centre for regular canteen and day workers canteen. The agency has to arrange the same for pro catering/ Junch meetings. Scope of fuels/resources like electricity, LPG, steam, water etc. Consideration of inflation on materials and wages within the contract tenure. Consideration of inflation on materials and wages within the contract tenure. Consideration for a minimum service charge per month for services, irrespective of scope delivery. Scope of dish wash and other house keeping services. Dishwashing, kitchen and service are amaintenance are in the scope of the indicative mapower requirement be been mentioned, considering the evolution will not be provided by the Centre. However, the Centre can a finding rented accommodation around the campus. No minimum Service charges, only monthly manpower hiring charges (including material) as quoted as per Table B shall be payable. Accommodation scope for Staffs. Accommodation will not be provided by the Centre. However, the Centre can a finding rented accommodation around the campus. Dishwashing, kitchen and service area maintenance are in the scope of the age. The dining area will be maintained by Centre's housekeeping staff. Which VDA rates should be considered while quoting?	1	Model of billing – Cash'n'Carry OR Billing to Company	The monthly manpower bill will be to billed to the Centre, the daily collections will be retained by the agency. The institute has a billing software and system, to generate daily and monthly reports, which should be submitted to the Centre. The staff will be provided with e-wallet system, the billed amount can be claimed from the centre on a weekly or fortnightly basis.
across participants, associates, contract staffs etc. Minimum guarantees for banquet orders on a monthly basis. The Centre organises about 18 programs per year, with a duration of 3 days to months, with a participation of 50-100 nos. The programs will be spread out on year and may overlap at times. The total expenditure incurred towards progras catering is approximately 60 lakhs during the current financial year. Scope of room services. Nil. However dinner may have to be set aside at guest house for visitors arriving beyond canteen hours, with prior intimation. Cutlery, Crockery and service-ware shall be provided by the Centre for regular canteen and day workers canteen. The agency has to arrange the same for pro catering/ funch meetings. Electricity, Water & Steam will be provided by the Centre. LPG is in the scope of services to contract staff — menu, rates, subsidies, count guarantees etc. Consideration of inflation on materials and wages within the contract tenure. Consideration for a minimum service charge per month for services, irrespective of scope delivery. Consideration for a minimum service charge per month for services, irrespective of scope delivery. Consideration for deployment of personnel — count inclusive. Consideration scope for Staffs. Accommodation scope for Staffs. Accommodation scope for Staffs. Accommodation will not be provided by the Centre. However, the Centre can a finding rented accommodation around the campus. Dishwashing, kitchen and service area maintenance are in the scope of the age The dining area will be maintained by Centre's housekeeping staff. The current wage rates wef 19/01/2017 shall be considered for the quote. How ontification for new VDA rates wefol.04.2017 is released before 31.03.2017, it same shall be considered. Please mention the rates considered for the quote. The quotes will be brought at par for comparison.	2	20 C	The rates have been tentatively fixed and indicated in the tender document. The service at the day workers canteen is at subsidised rates. The subsidy amount as mentioned in the tender can be claimed from the centre on submission of coupons collected from the day workers.
Minimum guarantees for banquet orders on a monthly basis. The Centre organises about 18 programs per year, with a duration of 3 days to months, with a participation of 50-100 nos. The programs will be spread out or year and may overlap at times. The total expenditure incurred towards progrations are programs. The total expenditure incurred towards programs are programs and any overlap at times. The total expenditure incurred towards programs are programs and the current programs will be provided by the Centre. LPG is in the scope of gency. Scope of dishing training the expenditure incurred towards programs are programs. The total expenditure incurred towards programs are programs and the provided by the Centre and incurred towards programs. The total expenditure incurred towards programs are programs and the provided by the Centre incurred towards and the provided programs are programs. The programs programs are programs and the provided programs are programs and	3		Indicative numbers are mentioned in the tender document, which is subject to fluctuate about 10 - 15%
beyond canteen hours, with prior intimation. Cutlery, Crockery and service-ware shall be provided by the Centre for regular canteen and day workers canteen. The agency has to arrange the same for pro catering/ lunch meetings. Scope of fuels/resources like electricity, LPG, steam, water etc. Scope of services to contract staff – menu, rates, subsidies, count guarantees etc. Consideration of inflation on materials and wages within the contract tenure. Change in wages as per Government notification will be considered. Inflation of materials will not be considered during the contract period. However, extreme variations will be brought to the Services Committee for due consideration. Consideration for a minimum service charge per month for services, irrespective of scope delivery. Specifications for deployment of personnel – count inclusive. Accommodation scope for Staffs. Accommodation will not be provided by the Centre. LPG is in the scope of agency. As mentioned in points 2 & 3 Change in wages as per Government notification will be considered. Inflation of materials will not be considered during the contract period. However, extreme variations will be brought to the Services Committee for due consideration. No minimum Service charges, only monthly manpower hiring charges (includin material) as quoted as per Table B shall be payable. The indicative manpower requirement has been mentioned, considering the evolume of work and weekly off for the workmen. However, the agency can protheir numbers based on their independent assessment. Accommodation will not be provided by the Centre. However, the Centre can a finding rented accommodation around the campus. Dishwashing, kitchen and service area maintenance are in the scope of the age The dining area will be maintained by Centre's housekeeping staff. The current wage rates wef 19/01/2017 shall be considered for the quote. How notification for new VDA rates wef 01.04.2017 is released before 31.03.2017, it same shall be considered. Inflation on the provided	4	Minimum guarantees for banquet orders on a monthly	The Centre organises about 18 programs per year, with a duration of 3 days to 2 months, with a participation of 50-100 nos. The programs will be spread out over the year and may overlap at times. The total expenditure incurred towards program
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Consideration of inflation on materials and wages within the contract tenure. Change in wages as per Government notification will be considered. Inflation of materials will not be considered during the contract period. However, extreme variations will be brought to the Services Committee for due consideration. Consideration for a minimum service charge per month for services, irrespective of scope delivery. Specifications for deployment of personnel – count inclusive. The indicative manpower requirement has been mentioned, considering the extractive manpower requirement has been mentioned, considering the e	8		
Services, irrespective of scope delivery. material) as quoted as per Table B shall be payable.	9	Consideration of inflation on materials and wages within	Change in wages as per Government notification will be considered. Inflation on materials will not be considered during the contract period. However, extreme variations will be brought to the Services Committee for due consideration.
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Dishwashing, kitchen and service area maintenance are in the scope of the age The dining area will be maintained by Centre's housekeeping staff. Which VDA rates should be considered while quoting? The current wage rates wef 19/01/2017 shall be considered for the quote. How notification for new VDA rates wef 01.04.2017 is released before 31.03.2017, the same shall be considered. Please mention the rates considered for the quote. The quotes will be brought at par for comparison.	12	Accommodation scope for Staffs.	Accommodation will not be provided by the Centre. However, the Centre can assist in finding rented accommodation around the campus
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15 Is the quantity of each serving limited or unlimited? The serving quantity is limited and approx. measurement is mentioned in the to document.	14	Which VDA rates should be considered while quoting?	The current wage rates wef 19/01/2017 shall be considered for the quote. However if notification for new VDA rates wef 01.04.2017 is released before 31.03.2017, the same shall be considered. Please mention the rates considered for the quote. The quotes will be brought at par for comparison.
	15	Is the quantity of each serving limited or unlimited?	The serving quantity is limited and approx. measurement is mentioned in the tender document.