

Pre Bid Clarifications for Tender for Annual Maintenance Contract for Landscape and Horticulture Works
Meeting held on 16 November 2023 @ 11.30 am

SI No	Query	Clarification
1	Can the existing employees be changed ?	Yes, but only for if the employee's performance is not satisfactory or an employee becomes medically unfit to work
2	Are Tools and Kits Supplied by the institute ?	No, Contractor needs to supply the tools and kits. The cost of the same can be included in Contractor's margin and be quoted
3	Are MSME registered contractors exempt from EMD	EMD exemption will be given to MSME/ NSIC registered having the quantitative capacity to cover the tender value. Such bidders are required to submit a Bid securing Declaration on their letterhead as per the format provided in Addendum 1.
4	Is tender available on Gem Portal ?	No, Tender has been floated offline
5	What is the minimum number of employees to be engaged ?	The current contractor has engaged 1 highly skilled supervisor and 15 unskilled helpers to manage the maintenance of the existing setup. This is the bare minimum manpower required to ensure smooth operations of the landscape and hardscape of the campus. The bidders are required to quote accordingly
6	Is PF & ESI both reimbursed ?	Yes, it will be reimbursed. ESI and EPF can be restricted to employees salaried below Rs 21,000 & upto Rs 15,000 respectively.
7	In whose favor should the DD for SD be drawn ?	DD for SD should be Drawn in the favor of "Accounts Officer" ICTS-TIFR, Bengaluru
8	Is State Minimum wages or Central Minimum wages followed ?	Central Minimum wages to be followed

Ref: ICTS/TIFR/2023-24/SER-38

Tender Notice No. 01/Oct/2023

9	Should Fertilizers and Pesticides be provided as part of contract or billed separately ?	Fertilizers and Pesticides are not included in the scope of the contract. The same is to be provided as per the requirement and billed separately.
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- **Please note that the pre-bid clarifications are part of the tender document. The same shall be sealed, signed and enclosed with the technical bid. Failure to comply may result in disqualification.**

Addendum-I

Bid Securing Declaration

(to be submitted on company's letter head)

I/We the undersigned hereby declare that if we withdraw or modify the bids during the period of its validity, or if we are awarded the contract and fail to sign the contract, or to submit a performance security before the deadline defined in the request for bid document or fail to execute the contract, we will be suspended for the period of time specified in the request for bids document from being eligible to submit bids for contracts with the entity that invited the bids.

Name and Signature of Authorized Signatory

and Company Seal