

**Pre Bid Clarifications for Tender for Security Coverage Services**

**Ref: ICTS/TIFR/SER/W-14/2017**

**Meeting held on 05 March 2017**

**Attended by:**

M/s Professional Security Services  
M/s. Stalwart Security Services India Ltd.  
M/s. Hawk Security Service Pvt. Ltd.  
M/s. Group I Security, Vigilance and Allied Services  
M/s. Winmark House Keeping and Security Services  
M/s. Universal PSTAS  
M/s. Lakshmi Enterprises  
M/s. Cosmopolitan Industrial Security & Detective Services Pvt. Ltd.  
M/S. Guardian Security Bureau  
M/s. FireBall Securitas & Consultants Pvt. Ltd.  
M/s. Bharatheeyam Security Services Pvt. Ltd.  
M/s. Worldwide Security Services  
M/s. Jai Balajee Security Services Pvt. Ltd.

**ICTS Representatives:**

Mr. Abhijit De  
Mrs. Rajalakshmi S

Sl No	Query	Clarification
1	The contract size of one - Rs.132 lakhs / two contracts of Rs.100 lakhs each or three of Rs.66 lakhs each are for 1 financial year tenure/ 2 financial years tenure?	The work order values should be for one financial year.
2	What documents to submit , when serving for one MNC for last 8 years? To attach copies of Work Orders, Completion Certificate of manpower deployment to Government Departments, Multi - National companies.	Copies of WO and Performance Certificate
3	Security Deposit - 10% of Contract value. If the contract value is Rs 2 cr pa, then the agency has to deposit Rs. 20 Lakhs as a security deposit?	Security Deposit @ 10% of Contract Value - in the form of BG or will be deducted from first four monthly bills after adjusting EMD amount towards SD
4	Value of Solvency Certificate	Atleast 40 Lakhs - Approx. equivalent to 3 months contract value
5	The rate quoted by the contractor is inclusive of all taxes ( Ref - Page -12, 4.9 ), but you have mentioned the service tax for ICTS is exempted	Service Tax is exempted.
6	43 manpower is not fixed. It can be increased/decreased , based on the survey. Please Clarify?	Yes. 43 is our estimate of manpower requirement and as per the existing deployment.
7	Central Minimum Wage Rates:	Rates prevailing as on 01/04/2017 as per latest notification
8	Security Deposit and Performance Guarantee is the same or not	Yes
9	Payment such as Bonus, Leave wages shall be paid on monthly basis - Is it ok?	Bonus can be paid monthly. It will be reimbursed on submission of proof of payment to the contract workers.
10	Salary shall be paid to the bank account of the employee	Yes
11	ELI/ Group Insurance - Is the same as workmen compensation policy. Can it be claimed separately at actuals	Yes
12	Service Tax is exempted as per tender. Is it the same for GST?	No. Statutory dues will be payable as per the Govt rules and amendments.
13	Leave Salary - 6% as per tender. In case employee takes EL based on eligibility, what happens to the additional guard posted for the leave vacancy. Will it be chargeable.	EL will be reimbursed at the end of the contract at 15 days per person per annum. The 6% leave salary should be considered for the reliever.
14	What happens to salary payable to the security personnel for National and festival holidays - will the employees be paid additional salary for working on holidays?	The salary for holidays should be taken care of with leave wages and reliever charges.
15	Whether Accommodation will be provided?	Accommodation is not in the scope of the Centre. The agency has to make its own arrangements for providing accommodation to the contract employees.
16	Supervision & Administrative charges, Contractors Margin	As discussed, the bidders are required to quote atleast 4% towards Supervision & Admn charges and 4% towards Contractor's Margin.