

Ref: ICTS/TIFR/SER/W-16/2017

Tender Notice No. 019/JUL/2017

**TENDER FOR HIRING OF VEHICLES  
(SCHEDULED & UNSCHEDULED TRIPS)**

**This tender document contains total 23 pages  
(Pages 1 to 16 - Cover – I Techno-Commercial Bid)  
(Pages 17 to 23– Cover – II Price Bid)**

**Tender Fees – Rs. 1000.00 (Rupees One Thousand only)**  
(Tenderers who download the tender document from  
Portal should enclose a DD alongwith Technical Bid  
for Rs.1000.00 towards tender fees)

**EMD amount: Rs. 2,75,000/-  
(Rupees Two Lakh Seventy Five Thousand only)**

**Last date for submission: 11 August, 2017 till 15.00 hrs**

**Tender opening date & time: 11 August, 2017 at 15.30hrs  
(Only Techno – Commercial Bids)**

**Ref No. ICTS/TIFR/W-16/2017**

**Tender No. 019/JULY/2017**

**Sealed tenders are invited from Registered and Licensed Contractors of repute for providing Transport facility i.e, Hiring of Vehicles at ICTS-TIFR, Survey No 151, Shivakote Village, Hessarghatta Hobli, Bangalore North.**

**Pre-Bid Meeting:** For information / technical details / clarifications required by the tenderers, a Pre-Bid meeting will be held on 26 July, 2017 at 11.00 hrs at ICTS- TIFR, No. 151, Shivakote, Hessarghatta Hobli, Bangalore - 560 089. The prospective tenderers who are interested to participate in the tender are requested to attend the same.

Please read carefully instructions for the tenderers and scope of work.

**The tender is divided into two parts, Part ‘A’ for Scheduled buses & Part ‘B’ for Scheduled cars and Unscheduled vehicles as detailed in the scope of work. The centre reserves the right to split the contract in parts based on the quotations received for Part ‘A’ and Part ‘B’.**

The prospective contractors should note that high quality of service and professional approach is the essence of this contract.

**Tenders should be submitted in two sealed covers.** This tender will be evaluated under 2 Cover Bid System

- I. The **first sealed cover** – Cover I superscribed **“Techno-commercial Bid”** should contain the following:

1. The Contractor should have at least **3 years' experience** in providing Transport services in R & D Institutions / medium / large establishment / Public Sector Undertakings / Government Organisations / IT Companies etc. Details to be furnished. The contractor should have executed contracts of at least the values mentioned as per the table below:

**Minimum contract value the contractor should have executed in order to participate in the tender**

	Part A	Part B	Both Part A & B
One Contract	70 Lakhs	40 Lakhs	110 Lakhs
Two Contracts	52 Lakhs	32 Lakhs	84 Lakhs
Three Contracts	35 Lakhs	20 Lakhs	55 Lakhs

**Work Order Copies should be enclosed.**

2. Company profile and a copy of valid Registration Certificate of the Firm/Agency/Company.
3. Copy of a valid PAN Number issued by the Income-Tax Authority.
4. Performance Certificate from Present Employer / Previous Employer/s should be provided.
5. The Contractor should own in firm's name at least one vehicle (should be year 2015 and above model). Copy of the RC book should be enclosed.
6. Acceptance of terms and conditions (page 1 to page 9) and Annexure-A, B, C (page 14 to Page 16) (Annexures should be duly signed and filled wherever necessary)
7. The contractor should confirm that all Vehicles have GPS devices with RFID facility.
8. Demand Draft / Bank Guarantee in lieu for Earnest Money Deposit.
9. Solvency certificate of atleast Rs. 30 lakhs value issued by your banker.
10. GST Registration Certificate.
11. Registration / Recognition from State / Central Tourism Department.
12. The contractor should confirm that all Vehicles to be provided will be **year 2014 and above model** and all Drivers to be deployed have **minimum 5 years' experience** after obtaining valid Driving License.

- II. The **Second sealed cover** – **Cover II** super scribed “**Price Bid**” should contain **Price Bid Rate Chart – Part ‘A’ - Scheduled Buses & Price Bid Rate chart - Part ‘B’(1) – Scheduled cars and Part ‘B’(2) - Unscheduled vehicles.**

The above mentioned two covers shall be sealed on the outside with wax seal bearing the logo/name of the company submitting the bid. These two covers shall again be put into a single wax sealed cover superscribed “**Tender for Hiring of Vehicles**”. This should be addressed to the “**Administrative Officer, ICTS-TIFR, Survey No 151, Shivakote Village, Hesarghatta Hobli, Bangalore North - 560 089.**”

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The Techno-Commercial Bid will be opened on **11 August, 2017 at 15.30 hours**.

On the date of tender opening (**i.e. on 11 August, 2017**), only the Techno-Commercial Bids shall be opened in the presence of attending tenderers. The Techno-Commercial bids shall be evaluated subsequently and only the shortlisted firms will be called for attending the price bid opening. Intimation for attending the price bid opening shall be sent to the short listed firms in advance.

In the event, the due date is declared a holiday, the tender will be opened on the following working day.

**EARNEST MONEY DEPOSIT: Rs. 2,75,000/- (Rupees Two Lakh Seventy Five Thousand only).** Earnest Money Deposit shall be submitted along with the “Techno-Commercial Bid cover in the form of a Demand Draft drawn in favour of “International Centre for Theoretical Sciences”, payable at Bangalore. The DD should be from a Nationalised / Scheduled Bank. Alternatively, a Bank Guarantee from a Nationalised bank may be provided (no other mode of payment will be accepted). The Bank Guarantee should be valid for 6 months from the date of opening. Bids not accompanied with Earnest Money Deposit shall be rejected. The EMD amount is liable to be forfeited, if the successful bidder fails to accept the Work Order or withdraws, or amends, impairs or derogates from the tender in any respect within the period of validity of this tender. The EMD shall be refunded to the unsuccessful bidders once the order is released on the successful bidder.

The EMD may be forfeited:

- a. If the bidder withdraws the bid during the period of bid validity specified in the tender.
- b. In case a successful bidder fails to furnish the Performance Bank Guarantee.
- c. If the bidder fails to furnish the acceptance in writing, within 7-days of award of contract/order.

### **Conditions of Tender**

- 1) Quotations must be submitted giving complete details using enclosed tender papers.
- 2) **The rates quoted shall remain valid for a period of 180 days from the date of opening of Price Bids.**
- 3) Each page of the offer should bear the signature, date, name and title of the person signing the offer, and a rubber stamp indicating the full name, address, phone no. and Fax no. of the firm. This tender document/form is not transferable. Only the party to whom the tender documents have been issued shall be entitled to quote. (Applicable only for the bidders who purchase the document from our office).
- 4) Bids containing erasures or alterations will not be considered, unless countersigned by the authorized signatory.
- 5) The total amount should be written both in figures and in words and if there is any discrepancy between the two, the amount in words will only be accepted.

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- 6) Bids which do not comply with the above conditions are liable to be rejected.
- 7) ICTS shall be under no obligation to accept the lowest or any tender received in response to this tender notice and shall be entitled to reject **any or all** tenders without assigning any reason whatsoever.
- 8) The contractor shall indemnify ICTS against all claims direct or indirect from all Government Departments, public and ICTS including their staff members and students for any issue arising directly or indirectly out of this tender Contract.
- 9) The Centre reserves the right to split the contract in parts and award them in pieces to the successful bidders or to delete the contract in parts after entering into the contract.
- 10) No questions or items in the Annexures shall be left blank or unanswered. Where you have no details or answers to be provided a **‘No’ or ‘NIL’ or ‘Not Applicable’** statement shall be made as appropriate. Forms with blank columns or unsigned forms will be summarily rejected.
- 11) The tender form should be filled and sealed and should reach ICTS latest by **15.00 hrs on 11 August, 2017**. The contractor chosen will have to undertake the work within 10 days from the receipt of the Work Order.
- 12) Bids shall be accompanied by the following, failing which the offers are liable to be rejected :
  1. License and Registration Certificate issued by Competent Authority.
  2. Organization Structure
  3. List of works on hand/carried out during the last 3 years
  4. Performance Certificate from the existing clients.
  5. Annexures should be duly filled in
  6. The entire tender document duly countersigned (in token of acceptance of all terms and conditions indicated in the documents)
  7. Earnest Money Deposit
- 13) All annexures, attachments (if any) to this tender shall be read as part and parcel of this tender.
- 14) Deviation(s) indicated in Annexure C are not automatically accepted; only if such deviation(s) indicated by tenderer has/ have been specifically accepted in the Work Order, such deviations are deemed to have been accepted and become part of the agreement.
- 16) All the bids shall be in the prescribed annexure forms and bear the signature, date, name and designation with company seal of the person signing the offer and name and address of the firms. The envelope containing the bids shall be superscribed **“Tender for HIRING OF VEHICLES” and Reference No. ICTS/TIFR/SER/W-16/2017**

**DEFINITION OF TERMS:**

- 1) ICTS means International Centre for Theoretical Sciences, Survey No 151, Shivakote , Hesarghatta Hobli, Bangalore North, Pin 560089
- 2) The words Contractor, bidder, firm, agency means the person to whom the contract shall be awarded.
- 3) Work order, Purchase Order or Order shall mean the Work Order / contract with associated specifications executed between the Centre and the successful contractor(s) including any other documents agreed between the parties or implied to form part of the contract.
- 4) Vehicles shall mean vehicles with appropriate tourist permits, licenses and all other statutory requirements as required under the existing provisions and modified from time to time by the statutory bodies, Govt. departments etc.

**TERMS AND CONDITIONS:**

- 1) **All Vehicles to be provided should be 2014 and above model and all Drivers to be deployed should have minimum 5 years' experience after obtaining valid Driving License.**
- 2) **A security deposit @ 10% of the contract value shall be provided by the contractor within 15 days of awarding of contract,** failing which the entire amount will be recovered in the first 3 months' running bill. Alternatively, an Irrevocable Bank Guarantee from a Nationalised Bank for the equivalent value may be furnished for the period of agreement with 3 months grace period. The security deposit is refundable after expiry of the agreement subject however, to any claims on the contractor. The Centre reserves the right to deduct from the security deposit any amount for damages/deficiencies in service by the contractor. The security deposit does not carry any interest.
- 3) The contractors shall provide vehicles which are in perfect running condition, having clean and neat upholstery and body.
- 4) The transport contractors shall provide vehicles as stated above from their own resources and funds and the same will be sent to ICTS for the sake of operational formalities.
- 5) All taxes, insurance charges and other statutory levies that are payable therein shall be paid by the transport contractors.
- 6) All vehicles shall be yellow board, with valid permit to run as hired vehicles.
- 7) The transport contractors shall keep the vehicles entirely at the disposal of ICTS during the period of contract and these vehicles will not be used for any other purposes by the transport contractors. ICTS is at liberty to use the vehicles whenever necessary including Saturdays, Sundays and other holidays and also to any place depending on its requirements.
- 8) The transport contractors shall make the vehicles available to ICTS for a minimum period as per the timings mentioned in the rate chart in a day, which will be stipulated by ICTS. However, occasionally the transport contractors may be asked to over stay and it is the responsibility of the contractor to ensure that the drivers are not kept for long duty hours.
- 9) The transport contractors shall keep up the timings and in case of any repairs or due to any other reasons, if he is not in a position to send the vehicle, he will arrange alternate transport at his cost and ensure that the work of ICTS does not suffer. In case of failure to provide

alternate vehicle, ICTS will be free to requisition such vehicles at rates which are within two times of the rate of the contractor who has failed to perform. In such cases such amounts will be made good to ICTS by the transport contractors without demur, either by deducting such amounts from their bills or by paying up on a demand from ICTS.

- 10) The transport contractor shall make efforts to restore the vehicle as early as possible.
- 11) The transport contractors are responsible to keep the vehicles in top most running condition and arrange for its periodical maintenance and daily cleanliness.
- 12) The transport contractors shall not use the vehicles under any circumstances for monetary gains except for ICTS works and he shall not pick up other passengers other than those authorised by ICTS.
- 13) ICTS reserves the right to fix or change the routes and stoppages, timings or any other thing which it feels is necessary for its operation of scheduled trips.
- 14) The driver of the vehicles shall be well trained, experienced and shall possess valid driving licenses, badge for driving public vehicles. The driver shall be medically fit for driving such type of vehicles, with clear vision. Further, he should be well mannered and wear clean & neat white uniform.
- 15) The driver should necessarily know Kannada and should be able to converse either in Hindi or English.
- 16) The vehicles shall be equipped with a stepney tyre, a set of tools, first aid box and other necessary accessories.
- 17) The transport contractor shall strictly follow all instructions, procedures, rules and regulations. The transport contractor shall solely be responsible for any penalty or any other types of punishment due to negligence, ignorance or wilful action of the driver.
- 18) ICTS shall have no responsibility for any damage to the vehicles due to accidents or any other reasons whatsoever including act of God, civil commotion, fire, floods or any other natural or man-made calamities and shall have no liability to pay compensation in any manner to anybody, individual or to any Government or other statutory agencies. The transport contractors shall solely be responsible under all such circumstances.
- 19) In case of accidents or any damages to the vehicles, property, people or whatsoever, any claim from public or any party arising out of or in the course of operating the vehicles, the responsibility shall rest with transport contractor and ICTS shall in no way be held responsible.
- 20) In case of any damage or any type of injury caused by driver to the property or personnel of the ICTS, during the contract period, the transport contractor shall compensate all the expenses incurred by ICTS.
- 21) ICTS will not be responsible for any loss or damages due to fire, theft etc. to the vehicles when the vehicle is parked either in ICTS campus or other places.



- 22) Any disputes arising out of this contract shall be settled by mutual discussion. In the event of dispute being unresolved, the decision of the Director, ICTS shall be final and binding on both the parties.
- 23) The type of vehicles required will be decided by ICTS based on the number of passengers. ICTS reserves the right to increase or decrease the vehicles as per the requirements of the Institute.
- 24) If in the opinion of ICTS, any driver is undesirable; such drivers shall be replaced in 24 hours.
- 25) If in the opinion of ICTS, any vehicle is unsatisfactory; such vehicles will be replaced by another better vehicle of the same make & class, etc.
- 26) The routes, type of vehicle prescribed, distance for each trip, places of pickup & drops may change or vary. In all such cases the exact distance will be determined and paid on the basis of No. of kms. covered. The rate per km. will be the basis on which all increases / decreases will be paid.
- 27) ICTS reserves the right to cancel one or more trips altogether and / or to change capacity of any or all trips.
- 28) If any vehicle is not being used for the designated trip, ICTS reserves the right to redeploy those vehicles for other trips.
- 29) The formula for increase/ decrease in rates of fuel is as follows:

***“Additional cost per kilometer =  $x/y$  where ‘x’ is the difference between old and revised fuel price and ‘y’ is the assumed mileage for a vehicle as given below:***

Sl.No.	Type of Vehicle	Mileage of the Vehicle A/C	Mileage of the Vehicle Non A/C
1	Suzuki Dzire	10	-
2	Tata Indica	12	16
3	Toyota Innova	9	11
4	Toyota Etios	10	-
5	Mazda (32 Seater)	7	9
6	Tempo Traveller (12 Seater)	8	10

***The increase/decrease in the rates, if any, due to change in fuel rates, shall be claimed/reduced by the contractor on monthly basis separately by applying the above formula. The fuel rate prevailing on first day and last day of every month and difference between these two rates shall be considered for increase/decrease.***

- 30) ICTS reserves the right to reduce or increase the distance for any or all trips and pay per km. rate as indicated in the work order or amendments thereof.
- 31) If any trip is not undertaken for one or more days, no charges will be paid for this trip for all such days.
- 32) Any act of commission or omission which jeopardizes the safety / security of the Centre, the

contract will be terminated without any notice. The contractor will be levied penalty by the Centre and any expenses incurred towards the work that need to be discharged by the Centre on account of this, shall be recovered from the contractor's bills. The recommending authority will be the Officer-in-Charge and the decision of the Director, ICTS will be final and binding on both the parties.

- 33) The liquidated damages clause will be applicable at the rate of 1% or actual loss incurred to ICTS on the monthly bill value in the event of mismanagement, non-fulfillment of contractual obligations or any other reason which in the opinion of ICTS, has affected its day to day operation.
- 34) The imposing of liquidated damages or termination of the contract will be absolutely at the discretion of the Director, ICTS.
- 35) The successful bidder will be required to sign an agreement on Rs.100/- non-judicial stamp paper with 2 witnesses and the payment will be released only after agreement is executed.
- 36) The successful bidder needs to deposit photocopies of RC Book, licence of the drivers proposed to ply the vehicles at ICTS with the residential address, mobile number with ICTS for security verification.
- 37) The drivers need to maintain a proper turnout in neat white uniform tucked in, black shoes, clean shaven and proper haircut. In case the turnout is not proper the vehicle will be sent back and the contractor will have to replace the vehicle.
- 38) All the drivers should have mobile for a proper communication.
- 39) Drivers need to be courteous. They should get down and open the door for the users getting in and wish them appropriately.
- 40) The vehicles should be checked for its upkeep.
- 41) The drivers are not to ask any money from the users either as parking fee or any other. Parking fee will be reimbursed at ICTS if valid receipt is enclosed.
- 42) The drivers need to obey the instructions given by the Transport-in-charge as to the usage of the vehicle even after the specified timings in the work order as provisions are also made for extra kilometers and extra hours.
- 43) If the drivers have any problems, it only needs to be sorted with the transport contractor and no explanation will be accepted from the drivers as excuses for non-compliance of the orders.
- 44) When the drivers go for lunch or tea, they need to inform at reception as well as security at main gate and take the permission. At any cost it needs to be ensured that all the drivers will not go for lunch or tea together.
- 45) In case of any breakdown of the vehicle while performing the duties, the matter needs to be informed to the Transport-in-charge, ICTS. In case of any accident, the matter needs to be informed immediately to the TI and the driver should take immediate steps to take the patient to the nearest hospital followed with necessary complaint.
- 46) All the vehicles need to be parked only at designated parking area. When called by the receptionist or Transport Incharge, the drivers need to report immediately without delay.



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- 47) The contract with the Centre will be initially for a period of 3 months and if the services are found to be satisfactory, the Centre reserves the right to extend the contract initially for a period of 9 months and subsequently for a further period of 24 months (12 months at a time).
- 48) The contractor or ICTS can terminate the contract by giving one month's notice on either side. However, ICTS reserves the right to terminate the contract at any time.

## **SCOPE OF WORK**

### **PART A - SCHEDULED BUSES**

<b>Nature of Vehicles Required</b>	<b>No. of Vehicles required per day</b>	
Mazda (32 Seater)	<b>2 Nos (Trips as per schedule in Price bid on weekdays and on Sundays/Holidays)</b>	<b>All Vehicles should have GPS</b>
Tempo Traveller (12 Seater)	<b>3 Nos (On full day disposal)</b>	

### **PART B(1) - SCHEDULED TRIPS - CARS**

<b>Nature of Vehicles Required</b>	<b>No. of Vehicles required per day</b>	
Sedan Car / Suzuki Dzire / Ciaz / Etios or Equivalent	<b>3 Nos. - 12 hrs duty</b>	<b>All Vehicles should have GPS</b>
Tata Indica	<b>4 Nos. - 12 hrs duty</b>	

### **PART B(2) - UNSCHEDULED TRIPS - ALL VEHICLES**

<b>Nature of Vehicles Required</b>	<b>No. of Vehicles required per day</b>
Tata Indica - A/c, Non AC	As and when required
Suzuki Dzire - A/c, Non AC	As and when required
Toyota Etios - A/c, Non AC	As and when required
Toyota Innova - A/c, Non AC	As and when required
Bus (22/35/50 Seater) - A/c, Non AC	As and when required
Tempo Traveller (12 Seater) - A/c , Non A/c	As and when required

### **GPS device with RFID – Vehicle Tracking**

- The Contractor should be able to generate following information in PDF/EXCEL/WORD documents and same should be produced on daily basis and consolidated report on monthly basis vehicle-wise. The GPS should be with the provision of RFID so as to enable our staff to Punch-in (Pick-up) Punch-out (Drop) for Official / Personal use on daily basis.
  - RFID should capture ICTS ID details for swiping records.
  - Trip Sheet of RFID should contain name of User, Designation, Dept, total distance travelled per day and per person wise.
  - Places & total KM travelled trip wise.

- Trip Wise Summary Report.
  - Vehicle Activity Report.
  - Stop & Speed Reports.
  - A/C on/off Report.
  - Other value added Reports.
2. The installation and maintenance charge should be borne by the Contractor only. Without GPS, the vehicles will not be allowed for ICTS operations.
  3. For billing purpose, the GPS records will only be considered.
  4. The bill in duplicate along with logbook / trip sheets duly signed by the user of the Vehicle should be sent to the Administrative Officer, ICTS for payment by the 5<sup>th</sup> of the following month. Further, bills relating to particular vehicle are required to be submitted in one batch on monthly basis in chronological order (1<sup>st</sup> of the month to last date of the month) and will not be mixed up with the bills pertaining to other vehicles. It should be ensured that there is no overwriting in the log book. In no case, log book without signature will be accepted for payment and if it is found so, the amount will be disallowed. GPS records / generated reports will also be considered for payment.
  5. The tampering of meter reading, vehicle usage timings, overwriting of log sheet and misbehavior of driver shall be viewed seriously, leading to even cancellation of Contract.
  6. The rates quoted by the Contractor shall be firm during the currency of the Contract.
  7. The maintenance cost, charges of petrol, road tax, permit fee, passenger tax, border tax, state tax, challans, salary of the driver, the overtime of driver etc., are the responsibility of the Contractor for which no payment shall be made by ICTS.
  8. Parking / Toll charges shall be paid by the Contractor which will be reimbursed as per actual by ICTS on production of documentary evidence/ attach the same with the respective trip sheet.
  9. One or more than one vehicle depending upon the requirement can be called at any time during the day and night.
  10. No Advance Payment shall be made under any circumstances.
  11. The Contractor shall be fully responsible for any loss or damage to the Vehicle and also liable to pay full compensation for any injury or any other loss to Passengers.
  12. The work can be bifurcated among two or more parties at the sole discretion of ICTS and no Contractor / Agency shall have any objection to the same.
  13. The Vehicles sent to ICTS Office on requisition must have all relevant documents like Registration Book / Driving License / Insurance/ Road Tax/ Receipt Permit Fee / Passenger tax / Border tax etc. The Vehicles should be licensed and shall confirm to all Government Rules and Regulations being in force from time to time.
  14. To the extent possible, the contractor will have to make efforts to provide his own vehicle. However, it devolves on the contractor to provide an alternative vehicle taken on lease only in exceptional cases but the payment will be released with reference to the approved rates to the Contractor.
  15. The Contractor will meet all the necessary compliance of statutory requirements like pollution, emission, noise etc.
  16. The Contractor shall maintain the log books / GPS Reports as per Proforma approved by ICTS for every trip/requisition separately. The signature of the user shall be obtained on the log book, which would indicate the opening and the closing meter reading with time and date at the garage and at the point of starting / ending the journey by the User

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17. In case of breakdown/servicing/repair, the Contractors shall provide alternate vehicle of same make and model failing which Vehicle shall be hired from any other source(s) at the risk and cost of the Contractor.
18. In case the vehicle either reports or is released to/from any other point in the city other than ICTS, then, the chargeable mileage will be, the actual distance between the office or the garage and reporting /releasing point shall be entertained for payment, on the shortest route at actuals but without GPS Kms.
19. The Outstation night charges shall be applicable only when Vehicle will be taken outside the City limits of Bangalore.
20. The Vehicle provided by the Contractor must be in excellent condition. The Contractor shall ensure proper cleaning, upkeep of interiors & seat covers of the Vehicle. If the interior of the Vehicle is not in good condition, the deduction to the extent of 2% of the total amount from the bill of that vehicle shall be made for that particular month.
21. ICTS reserves the right to get the meter calibrated or checked at any time at its sole discretion and in the event of any error/fault in the meter being noticed, the bill for the journey undertaken (including those undertaken earlier) would be adjusted, besides any other penal action as decided by ICTS, which may even lead to termination of Contract.

In case of non-compliance of the above terms and conditions of contract, a penalty may be levied.

**For and on behalf of International Centre for Theoretical Sciences**

**Administrative Officer**

### **INFORMATION TO TENDERERS**

The Tender shall be evaluated under 2 (Two) Bid System

- i) Techno-Commercial Bid
- ii) Financial Bid

**Technical Evaluation shall comprise of**

SL NO	TECHNICAL EVALUATION CRITERIA WITH MARKS	MIN MARKS	MAX MARKS
1	The Contractor should have 3 years' experience in providing Transport for Scheduled / Un-Scheduled Trips in R & D Institutions / medium / large establishment / Public Sector Undertakings / Government Organisations / IT Companies etc. Details to be furnished. (more work experience will carry more weightage pro rata)	20	25
2	The contractor should meet the criteria of minimum contract value and should have executed Contracts of values as mentioned at point I. 1. (page 2) above. Work Order Copies should be enclosed. (higher value of work done will carry more weightage pro rata)	20	25
3	Performance Certificate from existing Clients (should be on or after 01/01/2016) (Min 2)	15	20
4	The contractor should own in firm's name at least ONE vehicle (should be year 2015 and above model). Copy of the RC book should be enclosed.	10	15
5	Geographic Scope / Location to Service ICTS Operations, ability to provide vehicles at short notice	10	15
	<b>TOTAL MARKS</b>	<b>75</b>	<b>100</b>

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### ANNEXURE A - QUESTIONNAIRE

1	Please indicate the experience you have in running the business	
2	Please inform the status of your enterprise i.e. proprietorship / Private Ltd. etc.	
3	Average experience of the drivers	
4 a.	No. of vehicles owned by you (attach copy of RC Book)	
b.	No. of vehicles in your custody & doing day to day trips	
5	Minimum notice period required for hiring a vehicle for a local trip	
6	Minimum notice period required for hiring a vehicle for outstation trips	
7	Have any of your contracts been short closed, or cancelled in the last 5 years	
8	Bank Account Number	
9	PAN & GST Regn Nos.(Pl. Enclose Photocopy)	
10	Name of the Firm & No. of Vehicles per day supplied. Period of Contract & Value of monthly billing (enclose Work Order/s letters for the past Five years)	

**I / We confirm that the statements made above are true to the best of my / our knowledge & belief.**

Name of the firm	
Authorised signatory's name and designation	
Address	
Telephone Nos. Office: Mobile:	
e-mail address:	



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**ANNEXURE – B**  
**SCHEDULE OF EXPERIENCE**

Please furnish list of reputed firms / offices to whom you are hiring vehicles:

Sl. No.	Name of the firm	No. of vehicles per day	Period of contract	Approximate value of monthly billing
<b>PLEASE ATTACH XEROX COPIES OF WORK ORDERS / CONTRACTS</b>				
Signature:				
Address:				
Telephone Nos: Office: Residence: Mobile: e-mail:				

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## ANNEXURE – C

### SCHEDULE OF DEVIATIONS FROM SPECIFICATIONS / CONDITIONS

All deviations from the specifications / conditions shall be filled in by the bidder in this schedule

The bidder hereby certifies that the above mentioned are the only deviations from technical specifications of this tender (State NIL if no deviation is envisaged)
Signature of the Bidder with Seal, Stamp date :
Name:
Address:
Telephone Nos: Office: Mobile: e-mail:

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### PRICE BID - PART A - SCHEDULED BUSES

**Scheduled Trips : Weekdays (Monday – Saturday)**

#### Mazda 1

08.40 - 09.30 hrs	IISc to ICTS	<b>Amount per day</b>
13.00 - 14.00 hrs	ICTS to IISc	32 Seater
14.15 - 14.45 hrs	IISc to ICTS	<b>Rs.</b>
15.30 - 16.30 hrs	ICTS to IISc	
16.35 - 17.35 hrs	IISc to ICTS	
17.40 - 18.40 hrs	ICTS to IISc	

#### Mazda 2

08.00 - 09.00 hrs	IISc - ICTS	<b>Amount per day</b>
09.00 - 09.35 hrs	ICTS - NCBS	32 Seater
10.00 - 10.35 hrs	NCBS - ICTS	<b>Rs.</b>
16.15 - 17.15 hrs	ICTS - IISc	
17.40 - 18.25 hrs	IISc - ICTS	
18.40 - 19.40 hrs	ICTS - IISc	

Ref: ICTS/TIFR/SER/W-16/2017

Tender Notice No. 019/JUL/2017

### Tempo Traveller 1

07.45 - 08.35 hrs	ICTS - NCBS - JNCASR	<b>Amount per day</b>
08.45 - 09.35 hrs	JNCASR - NCBS - ICTS	<b>12 seater</b>
10.00 - 11.00 hrs	ICTS - IISc	<b>Rs.</b>
11.15 - 12.15 hrs	IISc - ICTS	
12.15 - 12.50 hrs	ICTS - NCBS	
13.00 - 13.35 hrs	NCBS - ICTS	
14.10 - 14.45 hrs	ICTS - NCBS	
15.15 - 15.50 hrs	NCBS - ICTS	
17.00 - 17.35 hrs	ICTS - NCBS	
17.40 - 18.15 hrs	NCBS - ICTS	
19.00 - 19.35 hrs	ICTS - NCBS	
20.00 - 20.35 hrs	NCBS - ICTS	
20.45 - 21.30 hrs	ICTS - IISc	
22.00 - 23.00 hrs	IISc - ICTS	

Ref: ICTS/TIFR/SER/W-16/2017

Tender Notice No. 019/JUL/2017

## Tempo Traveller 2

08.00 - 08.35 hrs	NCBS - ICTS	Amount per day
09.00 - 10.00 hrs	ICTS - IISc	12 Seater   <

### Tempo Traveller 3

07.40 – 8.40 hrs	ICTS – IISC	Amount per day
09.15 – 10.15 hrs	IISc – ICTS	12 Seater            Rs.
11.45 – 12.45 hrs	ICTS – IISC	
13.00 – 13.45 hrs	IISc – ICTS	
14.15 -15.15 hrs	ICTS – IISC	
15.15 – 16.15 hrs	IISc – ICTS	
17.15 – 18.15 hrs	ICTS – IISC	
19.00 - 19.45 hrs	IISc – ICTS	
20.30 -21.05 hrs	ICTS – NCBS	
21.30 – 22.05 hrs	NCBS – ICTS	
22.30 – 23.05 hrs	ICTS – NCBS	

Ref: ICTS/TIFR/SER/W-16/2017

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### Scheduled Trips : Sundays

#### Mazda 1

09.00 hrs - 10.00 hrs	ICTS - IISc	Amount per day
10.30 hrs - 11.30 hrs	IISC - ICTS	32 Seater
14.00 hrs - 15.00 hrs	ICTS - IISc	Rs.
21.00 hrs - 22.00 hrs	IISC - ICTS	
22.15 hrs - 23.15 hrs	ICTS - IISc	
23.00 hrs - 00.00 hrs	IISC - ICTS	

#### Tempo Traveller 1

07.30 hrs - 08.30 hrs	ICTS - IISc	Amount per day
08.30 hrs - 09.30 hrs	IISC - ICTS	12 Seater
09.30 hrs - 10.05 hrs	ICTS - NCBS	Rs.
10.30 hrs - 11.05 hrs	NCBS - ICTS	
11.30 hrs - 12.30 hrs	ICTS - IISc	
12.30 hrs - 13.30 hrs	IISC - ICTS	
15.00 hrs - 16.00 hrs	IISC - ICTS	
16.15 hrs - 17.15 hrs	ICTS - IISc	
17.15 hrs - 18.15 hrs	IISC - ICTS	
18.30 hrs - 19.30 hrs	ICTS - IISc	
19.30 hrs - 20.30 hrs	IISC - ICTS	
20.30 hrs - 21.30 hrs	ICTS - IISc	
23.30 hrs - 00.00 hrs	IISC - NCBS	
00.05 hrs - 00.40 hrs	NCBS - ICTS	



Ref: ICTS/TIFR/SER/W-16/2017

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## Tempo Traveller 2

07.30 hrs - 08.05 hrs	ICTS - NCBS	Amount per day
08.30 hrs - 09.05 hrs	NCBS - ICTS	12 Seater
11.30 hrs - 12.05 hrs	ICTS - NCBS	Rs.
12.30 hrs - 13.05 hrs	NCBS - ICTS	
14.00 hrs - 14.35 hrs	ICTS - NCBS	
15.00 hrs - 15.35 hrs	NCBS - ICTS	
16.00 hrs - 16.45 hrs	ICTS - NCBS	
16.50 hrs - 17.35 hrs	NCBS - ICTS	
18.00 hrs - 18.45 hrs	ICTS - NCBS	
18.50 hrs - 19.35 hrs	NCBS - ICTS	
20.00 hrs - 20.45 hrs	ICTS - NCBS	
21.20 hrs - 21.35 hrs	NCBS - ICTS	
22.15 hrs - 22.35 hrs	ICTS - NCBS	
23.00 hrs - 23.35 hrs	NCBS - ICTS	

Rate per day for	Mazda	Tempo Traveller
Extra per Hour		
Extra per Km		

Ref: ICTS/TIFR/SER/W-16/2017

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## PART B – SCHEDULED CARS & UNSCHEDULED VEHICLES

### SCHEDULED CARS

Vehicles Required	No. of Vehicles required per day
Sedan Car / Suzuki Dzire / Ciaz / Etios or Equivalent	3 Nos. - 12 hrs duty
Tata Indica	4 Nos. - 12 hrs duty

### PRICE BID - PART B (1) – SCHEDULED CARS

Particulars	1		2		3		4	
	TATA INDICA		TOYOTA ETIOS		SUZUKI CIAZ		SUZUKI DZIRE	
	A/c	Non A/c	A/c	Non A/c	A/c	Non A/c	A/c	Non A/c
4 Hrs - 40 Kms								
8 Hrs - 80 Kms								
10 Hrs - 100 Kms								
12 Hrs - 120 Kms *								
Extra per kilometer								
Extra per hour								
Driver Bata payable only after 11.00 pm upto 5.00 am (local trips)								
Vehicle at disposal for round the clock.								

\* Rate quoted for 12 hr – 120 km will be considered for comparison.

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**PRICE BID - PART B (2) – UNSCHEDULED VEHICLES**

Particulars	1		2		3		4		5		6		7	
	TATA INDICA		TOYOTA ETIOS		TOYOTA INNOVA		TEMPO TRAVELLER (12 Seater)		MINI BUS (22 Seater)		BUS (35 Seater)		BUS (50 Seater)	
	A/c	Non A/c	A/c	Non A/c	A/c	Non A/c	A/c	Non A/c	A/c	Non A/c	A/c	Non A/c	A/c	Non A/c
4 Hrs - 40 Kms														
8 Hrs - 80 Kms														
10 Hrs - 100 Kms														
12 Hrs - 120 Kms *														
Extra per kilometer														
Extra per hour														
Driver Bata payable only after 11.00 pm upto 5.00 am (local trips)														
Vehicle at disposal for round the clock.														

\* Rate quoted for 12 hr – 120 km will be considered for comparison